

UNITED NATIONS DEVELOPMENT PROGRAMME

REGIONAL CENTRE IN BANGKOK

**RAPID ASSESSMENT AND GAP ANALYSIS PLANNING MEETING
FOR THE REGIONAL ENERGY PROGRAMME FOR POVERTY REDUCTION
(REP-PoR)**

8 – 10 August 2005

**Krungthep Room, 4th Floor, the Amari Watergate Hotel
Bangkok, Thailand**

Objectives of the meeting:

- **Provide an overview of the REP-PoR**
- **Identify the gaps that exist in terms of policy, capacity development and knowledge management**
- **Agree on the methodology, framework and structure for the gap analysis**
- **Discuss the management and implementation issues for the gap analysis**
- **Discuss ESL-GEF**

Tentative Agenda

AUGUST 8, 2005

Session Timing	Topic	Resource person	Remarks
8.00-8.30	Registration and tea		
8.30 - 9.30	Opening, welcome and introduction of participants	Stephen Browne (Welcome Address)	
9.30-9.45	Overview of REP-PoR	Rajan Velumail	
9.45-10.00	Group photo		
10.00-10.30	Coffee/tea Break		
10.30-11.15	Outline and Content for Country Papers	Hafeez Rehman	Half an hour for presentation/15 minutes for clarifications and questions
11.15-11.30	Governance and Energy	Arusha Stanislaus	
11.30-11.45	Mainstreaming Gender and Energy	Roohi Shoaib	
11.45-12.30	Introduction to the breakout sessions on institutions and programme framework	Hafeez Rehman	<p><u>Five groups will be formed</u></p> <p>Group A: Nepal, Afghanistan, and Maldives</p> <p>Group B: India, Bangladesh, and Malaysia</p> <p>Group C: Pakistan, Sri Lanka, and Cambodia</p> <p>Group D: China, Iran, and Timor-Leste</p> <p>Group E: Phillipines, Lao PDR, and Viet Nam</p> <p>Two groups will discuss on institutions and the other three groups will discuss the programme framework. One selected country will present to the group on the process (CO focal point) and the theme (National consultant), for each topic.</p>
12.30-1.30	LUNCH (The Promenade Coffee Shop, 4 th Floor)		

13.30-15.30	A. Breakout session on institutional framework B. Breakout session on programme framework		Two groups on institutional framework: Nepal and India will present (Group A,B). Three groups on programme framework. : Pakistan, China and Philippines will present (Group C,D, E).
15.30-15.45	Coffee/tea Break		
15.45-16.30	Presentation to the plenary on the institutional framework		Each group will select one presenter for the plenary. Each group will be given 10 minutes followed by 30 minutes of discussion.
16.30-17.30	Presentation to the plenary on the programme framework		Each group will select one presenter for the plenary. Each group will be given 10 minutes followed by 25 minutes of discussion.
17.30-18.30	Bilateral Meetings		
19.00	Welcome Reception		Pool Bar on 8 th floor

AUGUST 9, 2005

Session Timing	Topic	Resource person	Content
8.30-8.45	Energy and Poverty	Stephen Browne	
8.45-9.00	Four Main MEA Findings & Sustainable Energy: The Environment Dimensions.	Gernot Brodnig/Sergio Feld	
9.00-9.15	Energy Services and MDGs	Kamal Rijal	
9.15-9.30	Introduction to breakout sessions on energy services and monitoring and evaluation (energy use indicators)	Hafeez Rehman	Two groups will discuss access to energy services and monitoring the other three groups will discuss monitoring and evaluation.
9.15-10.15	A. Breakout session on access to energy services B. Breakout session on monitoring and evaluation (energy use indicators)		Two groups on access to energy services: Afghanistan and Bangladesh will present. (Group A,B) Three groups on monitoring and evaluation: Sri Lanka, Iran and Lao PDR (Group C,D,E)
10.15-10.30	Coffee/tea Break		
10.30-11.30	A. Breakout session on access to energy services B. Breakout session on monitoring and evaluation (energy use indicators)		
11.30-12.30	Presentation on breakout session on access to energy services.		Each group will select one presenter for the plenary. Each group will be given 10 minutes followed by discussion.
12.30-13.30	LUNCH (Thai On 4 Restaurant, 4 th Floor)		
13.30-14.15	Presentation to the plenary on breakout session on monitoring and evaluation (energy use indicators).		Each group will select one presenter for the plenary. Each group will be given 10 minutes followed by discussion.
14.15-14.30	Capacity 2015—Platform for Capacity Development for the MDGs"	Bob Bernardo	

14.30-14.45	Introduction to breakout sessions on technology access and efficiency and energy based entrepreneurship	Hafeez Rehman	Two groups will discuss on technology access end efficiency and the other three groups will discuss energy based entrepreneurship.
14.45-15.30	A. Breakout session on technology access and efficiency B. Breakout session on energy based entrepreneurship.		Two groups on a technology access: Maldives and Malaysia will present. (Group A,B) Three groups on energy based entrepreneurship: Sri Lanka, Timor Leste and Viet Nam will present. (Group C,D,E)
15.30-15.45	Coffee/tea Break		
15.45-17.00	A. Breakout session on technology access and efficiency B. Breakout session on energy based entrepreneurship.		
17.00-18.00	Bilateral Meetings		

AUGUST 10, 2005

Session Timing	Topic	Resource person	Content
8.30-9.00	Presentation on to the plenary breakout session on technology access and efficiency		Each group will select one presenter for the plenary. Each group will be given 10 minutes followed by discussion.
9.00-9.30	Presentation on breakout session energy based entrepreneurship		Each group will select one presenter for the plenary. Each group will be given 10 minutes followed by discussion.
9.30-10.15	KM and Good Practices	Robert Juhkam	
10.15-10.30	Coffee/tea Break		
10.30-10.45	Introduction to the breakout session on access to finance and access to information services	Hafeez Rehman	Two groups will discuss on access to finance the other three groups will discuss on access to information services.
10.45-12.00	A. Breakout session on access to finance B. Breakout session on access to information		Two groups on a finance access: Nepal and China will present. (Group B,C) Three groups on access to information: Bangladesh, Cambodia, and Philippines will present. (Group A,D,E)
12.00-12.30	Presentation on breakout session on access to finance		Each group will select one presenter for the plenary. Each group will be given 10 minutes followed by discussion.
12.30-13.30	Lunch (Grappino Italian Restaurant, 5 th Floor)		
13.45-14.15	GEF/ESL	Noel Soriano/Olav Lundstol	
14.30-15.00	Management arrangements and implementation strategy	Rajan Velumail	
15.00-15.30	Structure of the report/outline		
15.30-15.45	Coffee/tea break		
15.45-16.15	Wrap-up session	Rajan Velumail Hafeez Rehman Kamal Rijal	

16.15-16.30	Closing	Elizabeth Fong	
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